



**The Parish Councillors of WEST ROW PARISH COUNCIL are summoned to attend the Parish Council Meeting on Wednesday 21<sup>st</sup> August 2024 commencing at 7.00pm in West Row Outdoor Bowls Club, Beeches Road**

**The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.**

**The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.**

## **A G E N D A**

### **WELCOME**

- 1. Apologies for acceptance and absence.**
- 2. To receive member's declaration of interest and dispensations relating to items in this agenda.**  
In accordance with Section 31 of the Localism Act 2011, members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests, and non-pecuniary interest in **any items(s) on the agenda.**
- 3. To resolve that the minutes of the meetings of the council held on Wednesday 17<sup>th</sup> July 2024 are a true and correct record (Paper A).**
- 4. Public Participation (10 minutes in total)**
  - (a) Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
  - (b) To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
  - (c) At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.
- 5. External Reports**
  - (a) D/Cllr Colin Noble – Suffolk County Council.
  - (b) D/Cllr Don Waldron – West Suffolk Council
  - (c) Sqn Ldr Andy Bell – RAF Mildenhall
  - (d) PC Andrew Green – Community Police Officer



## 6. Planning

## 7. Matters Relating to Governance

## 8. Financial Matters

To receive the following information and to approve payments.

- (a) Approval and Authorisation of Payments for August 2024 - **Paper B.**
- (b) Approval of July 2024 Bank Reconciliation – **Paper C.**
- (c) Approval of July 2024 Deposit Account – **Paper D.**
- (d) AGAR for 23/24 has been signed off by PFK Littlejohn with an “except for matter” which related to year 22/23 with interest received being netted off against other expenditure rather than as income. Clerk did query why this was not picked up in 22/23 when the AGAR for that year was signed off, and apology was received.

## 9. Matters Relating to Street Furniture/Amenity Provision

- (a) Report on Speed Indicator Device Findings. SID stats attached – **Paper E.**
- (b) Update on Footpath 30 (eroded riverbank) along river at bottom of The Gravel.
- (c) SCC Development.
- (d) Shop Drove Footpath.
- (e) Building site at the entrance to Pott Hall Road.
- (f) New Cemetery.
- (g) Community Assets – Village Hall, Bowls Club & Amenities.
- (h) Additional defibrillators at the end of Eldo Road and by the Fish and Chip shop.
- (i) Bridleway to Mildenhall. Wamil Hall path wording.
- (j) Hedge and Verge Cutting.

## 10. Other Working Party Updates/Reports

- (a) Update on the Echo/Parish Magazine.
- (b) Update on Neighbourhood Plan.
- (c) Warm Places Update – Expenses Update – **Paper F.**
- (d) 100 Club Update. Winner for the August draw was Frances Copsey – Number 157 in the amount of £55.00.

## 11. Allotment Matters

## 12. Events

- (a) Village Knitting. Poppies for Remembrance Sunday.
- (b) RAF Mildenhall 90<sup>th</sup> Birthday Celebrations.
- (c) Family Fun Afternoon 14<sup>th</sup> September 2024 – Village Hall.
- (d) Remembrance Service 11<sup>th</sup> November 2024



- (e) Christmas 2024
- (f) Easter Egg Hunt.
- (g) 80<sup>th</sup> Anniversary End of WWII 2025.
- (h) Parish Council Surgeries. This is an opportunity for residents to raise any issues or concerns they may have pertaining to the area where they live.
- (i) Mother and Toddler Group.

**13. Chair and Councillors' Reports/Suggestions (on the night)**

**14. Correspondence and Exchange of Additional Information (at the discretion of the Chair)**

**15. Date of next meeting**

To confirm the date of the next meeting, scheduled for Wednesday 18<sup>th</sup> September 2024.

*S Vale*

Sharon Vale  
Clerk to the Council

15<sup>th</sup> August 2024